

Minutes of the Meeting of the **PLANNING AND ESTATES COMMITTEE** held at 6.30 pm on **WEDNESDAY 3 JUNE 2015** in the Council Chamber, Town Hall, Evesham.

Chairman: Cllr A P Booth (Deputy Mayor)  
Vice Chairman: Cllr R S W Jones  
Councillors: Cllr M D Elliman, Cllr Fred Kaler (Mayor), Cllr Mrs M Sale  
Officer: Mrs Carol Chambers

### **1. Election of Committee Chairman**

It was moved by Cllr Kaler, seconded by Cllr Elliman and **RESOLVED** that Cllr Booth be elected as Chairman of the Planning and Estates Committee for the municipal year.  
Cllr Booth took the Chair

### **2. Election of Committee Vice-Chairman**

It was moved by Cllr Kaler, seconded by Cllr Mrs Sale and **RESOLVED** that Cllr Jones be elected as Vice Chairman of the Planning and Estates Committee for the municipal year.

### **3. Apologies for Absence**

Apologies for absence were received from Cllr C Tether, Cllr Ms E Haynes, and Mrs J Johnson. It was noted that Cllr Barclay had withdrawn his application to be on the committee as he had been appointed to the Planning Committee at Wychavon District Council.

### **4. Declarations of pecuniary or other interest including requests for dispensation**

There were no declarations of interest or requests for dispensation.

### **5. Planning Applications**

It was noted that Cllr C Tether had sent in some observations on a number of the planning applications as he could not attend the meeting. The Chairman referred to them when considering the various recommendations.

- (a) 15/01134/AA – Tui UK, 45 Bridge Street  
Fascia sign with built up acrylic lettering and externally illuminated projection sign.

It was **RESOLVED** to recommend that this application be approved subject to Wychavon District Councils shop front and signs policy.

<http://bit.ly/1RngI66>

- (b) 15/01082/PN & 15/01083/LB – Mr S Homer, 8 Merstow Green  
Part demolition of existing building and erection of four two-bedroom houses and one two-bedroom flat.

Following discussion, concern was expressed about the demolition works. It was therefore **RESOLVED** that the application be deferred until further information on traffic movements in Merstow Green and The Old Brewery car park was available.

<http://bit.ly/1ev02LU>

- (c) 15/01145/PP – Mr D Kakalejczik, 87 Rynal Place  
Retrospective application for ground floor rear extension.

It was **RESOLVED** to recommend that this application be approved.

<http://bit.ly/1FafJxx>

- (d) 15/01220/PP – Mr A Saker, 3 St Lukes Close  
Demolition of existing conservatory and replacement with new extension. It was

**RESOLVED** to recommend that this application be approved.

<http://bit.ly/1LIEOVV>

- (e) 15/00782/CU & 15/00783/LB – Mr R Sharples, 20 Port Street  
Conversion of office to one bedroom residential unit/conversion of redundant office into living accommodation.

It was **RESOLVED** to recommend that this application be approved

<http://bit.ly/1PMU35N>

- (f) 15/01203/PP – E.ON Energy solutions, 4 Henry Street  
Installation of External Wall Insulation (EWI) to all elevations.

It was **RESOLVED** to recommend that this application be approved subject to the application not adversely affecting neighbouring properties.

<http://bit.ly/1JVh1ms>

- (g) 15/01002/PP – Mr T Francis, 17 Isbourne Crescent - Ground and first floor extension.

It was **RESOLVED** to recommend that this application be approved subject to the application not adversely affecting neighbouring properties.

<http://bit.ly/1JVh2XM>

## 6. Traffic Order Consultation – Abbey Road

The Town Clerk had circulated a report to all Members with the agenda to advise them that Worcestershire County Council had written to inform the Town Council of their proposal to Prohibit Waiting at any time on the A4184 Abbey Road (west side) – from a point 42 metres south of its junction U4401 Midland Road for a distance of 50.5 metres in a southerly direction.

The reason for this order was to ‘contribute to the securing of the expeditious, safe and convenient movement of all traffic (including pedestrians) and would have no adverse effect on other considerations contained in s122 Road Traffic Regulation Act 1984’.

It was **RESOLVED** that the Traffic Order be approved.

## 7. Traffic Order Consultation – Albert Road

The Town Clerk had circulated a report to all Members with the agenda to advise them that Worcestershire County Council had written to inform the Town Council of their proposal to Revoke limited waiting Monday – Saturday 8.00am – 6.00pm 1 hour no return within 1 hour, no return within 1 hour on Albert Road (both sides) from its junction with the Rudge Road to its junction with Bewdley Lane.

It was noted that this Order was proposed to address an anomaly on the Councils' records and there would be no change on the ground. It was **RESOLVED** that the Traffic Order be approved.

## **8. Bus Shelter Request**

The Town Clerk had circulated a report to all Members with the agenda to advise them that Worcestershire County Council had written to inform the Town Council of a request to install a bus shelter along Evendene Road, opposite the junction to Kent Close. The report advised that it was usual practise for town and parish councils to adopt and then maintain bus shelters once they were installed by the County Council. WCC indicated that there was no funding available for a new shelter and have asked the Town Council whether it would consider providing any funding and maintain it when installed. The cost of a new bus shelter including installation would be in the region of £5,000. The report advised that the Town Council does have a budget for bus shelter maintenance and repairs and was responsible for the majority of the shelters in the town, but the Town Council does not have a budget for the provision of new shelters.

Following discussion it was moved, seconded and **RESOLVED** to support the proposal in principal but did not have the funds to purchase one.

## **9. Roundabout Sponsorship**

Circulated with the agenda was a report regarding a proposal to outsource the roundabout sponsorship function. It was explained that previously the Property Committee had considered the proposal and broadly welcomed it, especially as there was great potential to generate income for the Council, Immediate Solutions estimated an income of approximately £17,000 per annum. There had been a few points that members had sought clarification on, namely whether business rates would be dues, were there any upfront costs, and would the council acquire any financial liabilities. In response the company, Immediate Solutions, had stated the following:

- *Yes, Business Rates are due on many assets including roundabouts. However I don't think this will significantly impact on the income achievable.*
- *There are no up-front costs. The Council typically erects the signs.*
- *The council will acquire no financial liabilities.*

The Clerk explained that at present, there was hardly any income being generated from the roundabouts, and the risk to the Council seemed minimal.

It was therefore **RESOLVED** to accept the proposal and to agree to the contract with Immediate Solutions to sell the roundabout advertising on the Council's behalf.

## **10. Statue of Eof – proposed information board**

The Town Clerk had circulated a report to all Members with the agenda to advise them that the Civic Society had approached the Town Council to seek provisional support to install an information panel on the town hall adjacent to the statue of Eof. It was proposed that the board

would detail the story of Eof's vision that led to the founding of Evesham Abbey and acted as inspiration for the statue.

The Civic Society had stated that they would fund the information panel with the Historical Society, and requested that the Town Council pay for the installation, which it was estimated would cost approximately £100. The Clerk had informed the Civic Society that they would need to get permission from Axa and also consult with WDC to see if listed building consent was required. The Clerk had also stated that if the Council supported the proposal, its logo would need to be added to the information panel. The proposed sign (not including the Town Council's logo) was attached to the report for information.

Following discussion it was **RESOLVED** to approve the installation cost of £100, subject to the specification, size and material being approved by the Council before installation.

**11. Matters of urgency raised, for information only, at the discretion of the Chairman**

No matters of urgency were raised under this agenda item.

There being no further business, the meeting closed at 7.10 pm

COUNCILLOR MR A P BOOTH  
CHAIRMAN