



EVESHAM TOWN COUNCIL  
MEETING OF THE TOWN COUNCIL



Notice is hereby given that the **ANNUAL MEETING OF THE COUNCIL AND MAYOR MAKING** will be held in the Town Hall, Evesham, at 7.00 pm on **MONDAY 18 MAY 2015** to which you are hereby summoned for the transaction of the business specified below.

Stuart Carter  
Town Clerk

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
3. **Announcements by the Town Mayor**
4. **Acknowledgement**  
A vote of thanks will be moved by Councillor Cllr D R Raphael and seconded by Councillor Miss E Haynes
5. **Election of Town Mayor**  
Nomination of Councillor Fred Kaler to be proposed by Councillor J H Smith and seconded by Councillor R W Raphael
6. **Adjournment**  
There will be a short adjournment at this point to facilitate the exchange of mayoral regalia
7. **Declaration of Acceptance of Office by the Town Mayor**  
to be attested by the Town Clerk
8. **Address by the Town Mayor**  
in response to his election
9. **Appointments by the Town Mayor**
  - a) Mayoress
  - b) Chaplain
  - c) Macebearers
10. **Presentation of Past Mayor's Badge**  
Presentation to Councillor Charlie Homer

11. **Election of Deputy Mayor**  
Nomination of Councillor Alan Booth to be proposed by Councillor Mrs J Sandalls and seconded by Councillor R W Raphael
12. **Adjournment**  
There will be a short adjournment at this point to allow the Deputy Mayor to robe
13. **Declaration of Acceptance of Office by the Deputy Mayor**  
to be attested by the Town Clerk
14. **Dates and Times of Meetings**  
To fix the dates and times of ordinary meetings of the Council for the ensuing Municipal Year. Currently the second Monday of every other month at 6.30 pm in the Council Chamber, Evesham Town Hall, with the exception of August when the Council is in recess, and May when the Annual Council Meeting (Mayor Making) commences at 7.00 pm.
15. **Adjournment**  
The Council meeting will be adjourned until 6.30 pm, Tuesday 19 May 2015, for the consideration of business not completed on 18 May 2015 (if any) and other business listed on a separate agenda.

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