



EVESHAM TOWN COUNCIL
MEETING OF THE TOWN COUNCIL



Notice is hereby given that a meeting of the **TOWN COUNCIL** will be held in the Council Chamber, Town Hall, Evesham, at 6.30 pm on **MONDAY 13 JANUARY 2014** to which you are hereby summoned for the transaction of the business specified below.

Stuart Carter
Town Clerk

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
3. **Announcements by the Town Mayor**
4. **Minutes of the Previous Meeting**
Copies of the Minutes of the Meeting held on 9 December 2013 are circulated with the agenda for adoption as a true record.
5. **Committee Reports**
The following report is circulated with the agenda for consideration for adoption as a true record and authorisation for execution where action has not already been carried out under delegated authority:
 - a) *Property Committee – 16 December 2013 (attached)*
6. **Questions from Members of the Public**
Questions must be submitted in writing before 4.30 pm on Friday 10 January 2014
7. **Finance**
Town Clerk's report attached
8. **Planning Applications - To receive and consider planning applications received from Wychavon District Council since the last meeting of the Council, or the Planning and General Purposes Committee**
Town Clerk's report attached
9. **Budget 2014/15**
Town Clerk's report and supporting documents attached
10. **Reports from Council's Representatives**
Members wishing to make a report under this item should advise the Town Clerk prior to the commencement of the meeting.
11. **Matters of urgency, for information only, raised at the discretion of the Town Mayor**

Notice of which is to be given prior to the commencement of the meeting.

12. Official Complaint

Complaint, supporting documents and Town Clerk's report attached

NB Plans will be available for inspection by Town Councillors in the Council Chamber, Town Hall, Evesham, from 5.30pm on the day of the meeting.

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