

EVESHAM TOWN COUNCIL

Unit 6 (Ground Floor), Abbey Lane Court,
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Tel: 01386 565700

Website: www.eveshamtowncouncil.gov.uk

Email: council@eveshamtowncouncil.gov.uk



**Mr Stuart Carter
Town Clerk**

You must be a permanent resident within Evesham Town and aged 18 or over to apply for an allotment (Proof of residence will be required for all new tenancies).

We will put you on the waiting list and contact you if you are top of a list and a plot becomes available.

Please make sure that you notify us of any change of address or other contact details so that we can contact you with an offer of a plot.

Information for applicants after joining a waiting list:

- It is the responsibility of the applicant to keep Evesham Town Council informed of up to date contact details.
- Waiting list applicants who cannot be contacted due to incorrect contact details will be removed from the waiting list.
- If an applicant does not respond to invitations to view plots they will be removed from the waiting list.
- If an applicant views and rejects two available plots they will be removed from the waiting list.
- If you are sent a tenancy agreement for an allotment plot and you do not return a signed copy of this within one month of the date on the agreement, you will be deemed as having refused the offer of the plot. The plot will be offered to the next person on the list and your name will be removed from the waiting list.

Waiting list position and waiting times

Unfortunately we are unable to inform applicants of how long they can expect to remain on a waiting list before they are offered a plot. Allotments usually become available as a result of a tenant giving up a plot or if a tenancy has been terminated due to a tenant not cultivating or maintaining their plot to a satisfactory standard. As a result it is not possible to accurately predict how many plots may become vacant during any given period. We ask you to be patient whilst waiting for a plot to become available, and once you reach the top of the waiting list and a plot becomes available you will be contacted by a representative of Evesham Town Council.

If you wish to apply for an allotment please fill in the application below.



Evesham Town Council

Allotment application Form

If you wish to apply for an allotment please fill in the application below. Questions marked with an asterisk (*) must be completed.

Allotment Application Form

Title

Name *

Full Postal Address *

.....

.....

Postcode *

Telephone/Mobile *

Email

Date of birth*

Preferred Site 1 *

Preferred Site 2

Signature..... Date.....

By signing this form you consent to Evesham Town Council holding this information for the purposes of administering allotments only. Evesham Town Council will not share your personal information with other parties.

Please return this form to Evesham Town Council at the address at the head of this form or by email to Keeley Cullan at keeley@eveshamtowncouncil.gov.uk