

Evesham, Battleton Brook Biodiversity Enhancement



Request for Quotation:

Battleton Brook Environmental Enhancements

Ref: BAT/ETC/01

Issue Date: 7 MAY 2021 Amended 3 JUNE 2021

Return Date: 25 JUNE 2021

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1. PREAMBLE

1 GENERAL REQUIREMENTS

Quotations are invited to undertake a program of works which primarily involves various river restoration techniques including excavation of an online bay suitable for fish refuge in higher flows, regrading sections of bank, creating shallower scalloped bays, channel narrowing, and landscaping as outlined in this document.

This work needs to be completed and invoiced prior to the start of September 2021.

The Council's detailed requirements are defined in the Specification.

2 BACKGROUND

Battleton Brook is located within the town of Evesham, east of the River Avon. The 1.13 ha of greenspace consists of a ~200m section of the brook and parkland, containing mature deciduous trees. Evesham Town Council intend to create and enhance natural habitat for wildlife and people through enhancing the habitat within the brook, creating wildflower meadows and planting additional trees.

Despite the in-channel and bankside habitat being rather poor, the brook represents an important wildlife corridor that is utilised by a variety of coarse fish and other wildlife such as kingfisher.

Works within the site aim to enhance the biodiversity value of the green space, with particular focus on Battleton Brook. The overall scope of works is listed below but we are requesting that the supplier provides a cost for delivering a series of works that maximise the brook in-channel enhancements; tree works, meadow creation and landscaping (marked on 1.1 Battleton Enhancements plan, 1.4 Spoil plan and 1.3 Feature layout PDFs).

- Design and Planning (Outline within this package, no planning required)
- Flood Risk Activity Permit (in hand)
- Tree Works (map and specification included)
- Deliver in-channel enhancements to include
 - One deeper, online bay
 - Channel narrowing
 - Scalloped bays
- Landscaping
- Additional Planting
- Interpretation Panel installation

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CONTRACT PERIOD

- 3** The works need to be completed no later than 6 September 2021.

4 SUBMISSION OF QUOTATION

Quotations, which should be received no later than 25 June 2021 and should be addressed to;

Evesham Town Council
Unit 6 (Ground Floor)
Abbey Lane Court
Abbey Lane
Evesham
WR11 4BY

Alternatively they can be should be submitted back to Due North's portal by the deadline date above.

<http://procontract.due-north.com>

5 QUERIES

Any queries regarding the specification should be sent via the website below, a reply will be issued back to you via the portal.

<http://procontract.due-north.com>

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6 FREEDOM OF INFORMATION AND TRANSPARENCY

Information in relation to this tender may be made available on demand in accordance with the requirements of the Freedom of Information Act 2000.

Bidders should state if any of the information supplied by them is confidential or commercially sensitive or should not be disclosed in response to a request for information under the Act. Bidders should state why they consider the information to be confidential or commercially sensitive.

This will not guarantee that the information will not be disclosed but will be examined in the light of the exemptions provided in the Act.

The Council will be obliged under the Transparency Code to publish details of the contract once awarded.

2. FORM OF QUOTATION

Battleton Brook Biodiversity Enhancements

Quotation No: Ref: BAT/ETC/01

To: [Town Clerk](#)

I/We the undersigned do hereby undertake upon the terms and conditions and in the manner described in the invitation for quote to for works to be carried out at Battleton Brook, Evesham. (See accompanying Plan,).

3. Amount of Quotation £.....

(State sum in writing) poundspence

Exclusive of Value Added Tax.

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4. Estimated number of weeks for delivery following exchange of contracts and receipt of an order.weeks

I/We understand that the Council is not bound to accept the lowest or any quotation it may receive.

My/Our Quotation is a firm price.

I/We agree that this quotation is to remain open for the acceptance period of 90 days from the due date for submission of quotations.

Signed:.....

Name of signatory.....

Position in Company:.....

Name of Company:

Address:

.....

Date: Tel No:

Email Address

FAILURE TO COMPLETE AND SIGN THE WHOLE OF THE ABOVE DETAILS MAY RENDER THIS QUOTATION INVALID. ANY ALTERATIONS e.g. CROSSINGS OUT, USE OF CORRECTION FLUID ETC., SHOULD BE INITIALLED. FAILURE TO DO SO, MAY RENDER THIS QUOTATION INVALID

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5. SPECIFICATION

Battleton Brook Biodiversity Enhancements

Evesham Town Council is looking to enhance the biodiversity value of the town, with particular focus on Battleton Brook, which runs through an area of public green space. See included location plan (1.2 Site Map). The primary aim of this work is to provide new aquatic habitat and to give general biodiversity enhancement to the area for people and wildlife.

We need to appoint a ground works contractor who is able to undertake a program of works which primarily involves

- Creating a larger on-line bay on the right hand bank of the Battleton Brook with marginal shelves for wetland plants and a deeper, open water area in the centre.
- Disposal of the excavated material by spreading into the existing landscape, backfilling constructed berms and building habitat features such as bee and beetle banks.
- Narrowing sections of channel using brushwood faggots and subsoil backfill to create a diversity of flows and in-channel habitat.
- Excavate sections of banks to provide shallower gradient bays more suitable for riparian plants and fish seeking cover.
- Replanting areas with supplied seed, plug plants and saplings.
- Tree works

This work needs to be completed prior to 6 September 2021.

Programme of required works, to be read in conjunction with specified drawings.

Task	Description
On-line bay	The right hand bank of the Battleton Brook should be excavated at a low point to create a pathway for water to spill out of the brook during high flow events and create a refuge area for fish to escape high flows. The approximate area is indicated in the red outlined area in the Battleton

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	<p>enhancements Plan PDF. The desired levels and profile of the bay is shown in 1.5 Bay Cross sections and 1.6 Bay sketch.</p> <p>Once a suitable low point is found the banks should be excavated to achieve levels and contours as indicated in 1.5 Bay Cross sections. The bay will need to be excavated to create areas of deeper water in the centre that should discourage excessive vegetation and marginal shelves suitable for establishing wetland flora. The excavation should not widen the channel by excavating to bed level but instead create a pool for water to occupy in medium-high flows. Woody debris deflectors should be positioned upstream of the bay to create turbidity and flow that will flush out excessive silt accumulation.</p>
<p>Disposal of silt, soils and gravels</p>	<p>Soil excavated will be spread into the existing landscape within the site (see 1.6 Spoil plan) by:</p> <ul style="list-style-type: none"> • Backfilling constructed berms with subsoil • Using subsoil to create nutrient poor invertebrate banks and wildflower areas. • Spreading nutrient rich topsoil into locations that are under a more intensive mowing regime. • Creating hibernacula out of the floodplain, suitable for hibernating mammals and amphibians. <p>Where possible non-biodegradable material should also be removed from the spoil and discarded.</p>
<p>On-line bays</p>	<p>There are some sections of the right bank that are relatively shallower but composed mainly of dock, nettle and bindweed. One or two of these sections could be re-profiled to create shallow bays that become flooded in high flows and are able to establish wetland plants which can be used as cover for fish. Once these banks are scraped back and re-profiled they should be seeded with a supplied wetland mix. Channel narrowing should be performed adjacent to these banks to diversify flows and encourage flooding into the bays. Woody debris could also be installed adjacent to these features to create turbulence, flushing away excess sediment so the bays do not get choked with vegetation.</p> <p>Constructing brushwood faggots before the bank re-profiling could allow efficiencies if the excavated soil was immediately deposited in the adjacent constructed berms.</p>

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Channel narrowing	<p>The river channel is largely trapezoidal with overly steep banks. Bur reed berms are forming within the channel which suggest the channel is too wide in some areas causing deposition of sediment. Soft engineering techniques should be used to compliment these natural processes. Logs can be pinned to the bed to narrow the channel and deflect flows, scouring out pools in some sections of the brook and allowing sediment to accrete and vegetation to establish behind the deflectors. New berms can be created using brushwood faggots backfilled with excess subsoil. This will narrow the channel creating areas of faster flow in the centre that will clean gravels and flush out excess sediment. The backfilled subsoil should be seeded with the provided wetland seedmix so it quickly establishes and stabilises. See 1.1 Battleton enhancements plan and 1.3 Feature layout for recommended locations and methods.</p>
Landscaping	<p>Much of the landscaping will use material generated from excavation to create bee banks, hibernacula and low nutrient wildflower areas (as seen in 1.1 Battleton Enhancement plan, 1.4 Spoil plan and 1.8 bee bank guidance documents). The low nutrient wildflower areas will be sown with supplied seed (wetland & pond edge meadow mix). Wildflower areas near trees and hedgerows will be sown with supplied shade tolerant/understory seed mix.</p> <p>Tree work will be required on site to both improve the health of existing trees and open up the canopy for ground flora. Material generated from the tree works will be used to construct channel enhancement features such as brushwood faggots and woody channel deflectors as well as terrestrial hibernacula. Where suitable trees will be coppiced to encourage lower, denser growth.</p>
Sediment control	<p>As much of the works will be happening in-channel and involve excavation and backfill a robust method of silt control should be employed throughout the works to avoid environmental harm.</p>

Brief pre-construction service checks have been made to help influence the design so that it avoids any obvious services. These checks are provided in the Service checks documents. These documents are a guide, we ask all contractors to ensure they make their own checks for services.

As part of the submitted quotation we require an outline method statement covering the steps required to complete the list of tasks included above to be submitted, this should take into account measures to limit brook siltation, protect wildlife, biosecurity and public safety.

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Any variation from the specification due to site constraints, weather conditions or practical necessity should be agreed with a Evesham Town Council representative.

Site Visits

Evesham Town Council representatives are available for site meeting/s, within the tender period to discuss the requirements in detail prior to the return of quotations to allow an inspection of the site and to answer any questions in relation to the specification. Please request a site visit via the Due North portal.

Time Frame for Works

The works would be expected to be completed before the 6 September 2021, a clear schedule of works needs to be provided with tender submissions.

If you are unable to complete the works by the time specified then your submission will not be considered.

Due to the public access on site, contractors are required to notify 2 weeks prior to the commencement of works and ensure as far as is practical that the specified works schedule is followed, and where necessary to allow regulatory supervision.

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4. PRICING SCHEDULE

The Bidder with the lowest tender price will score the maximum score of 50%. The other tenders will be scored pro rata as a percentage of their tender sum compared with the lowest tender.

TASK	PRICE
Mobilisation costs	
Specified works costs	
Demobilisation costs	
Total Cost for all works	£

Any pricing schedule submitted **MUST** be inserted at the front of any submission

Value Added Tax.

The prices contained herein shall **exclude** Value Added Tax which shall be chargeable, where appropriate, in accordance with Government legislation.

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5. EVALUATION CRITERIA

Quotations will be evaluated 50 points on quality and 50 points on cost.

Criteria	Weighting
Method statement for works to include a plan for the following, vehicle tracking routes, site compound/facilities and temporary fencing	20
Proposed Environmental Protection Measures	10
Relevant Experience, References and any accreditations	20

Submissions will be judged based on the above criteria and will be assessed against the following matrix and scored accordingly. The scores for each criteria will be used to calculate a percentage weighting based on the percentage weightings listed above.

Scoring:

Performance	Judgement	Score
Exceeds all expectations	Exceptional	10
Exceeds almost all expectations	Outstanding	9
Exceeds most expectations	Very good	8
Above Expectations	Good	7
Slightly exceeds expectations	Fair	6
Meets expectations	Average	5
Satisfactory but below expectations	Below average	4
Below expectations	Poor	3
Well below expectations	Weak	2
Almost Unacceptable	Very Weak	1
Unacceptable		0

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6. PAYMENT INFORMATION

The Council's standard payment terms are 30 days from receipt of invoice.

No invoices will be accepted from any Contractor without an official written order from the Council and the order number in full being quoted on all invoices.

7. SUPPORTING INFORMATION

Number of Employees in your organisation	
Is your organisation a voluntary or community sector organisation?	
If your answer is yes to the above please state your registration number.	

Other information required relating to Quality Criteria for your submission to be considered

Please give details of 2 **similar** contracts that you currently hold or have undertaken, particularly for local authorities, during the last two years. We may contact the names listed therefore could you please include current email addresses.

Contract Details and Contact Details	Contract dates	Contract Value

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Are you Registered with an accredited professional body? (Please state)	Yes	No

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GROUNDS FOR DISCRETIONARY REJECTION

ALL QUESTIONS IN THIS PART ARE “M” (MANDATORY)

The Authority is entitled to exclude you from consideration if it is not satisfied with your responses to the following or if you fail to reply.

Insurance requirements

Please detail Employers Liability Extent of Cover

£

Please detail Public Liability Extent of Cover – (minimum £5.000,000)

£

Please enclose copies of both Insurance Certificates which detail:

Insurer

Policy Number

Extent of Cover

Expiry Date

- **Health & Safety**

The HSAWA requires that all employers of more than five persons update it's written safety policy. Evesham Town Council requires that each contractor provide a written safety policy and risk assessments that are adequate and relevant for this contract.

Please supply a copy of your Company's Health & Safety Policy (full policy required)

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- **Environmental Policy**

Please supply a copy of your Environmental Policy.

- **Risk Assessment**

Please attach a copy of your risk assessment for the works as per the specification

8. CONDITIONS OF CONTRACT

The terms and conditions are as provided through Pro-contract. The additional information is as follows:

Commencement Date	The date the agreement is signed
Council Premises	Evesham Town Council <i>Unit 6 (Ground Floor)</i> <i>Abbey Lane Court</i> <i>Abbey Lane</i> <i>Evesham</i> <i>WR11 4BY</i>
Timetable requirements	