



EVESHAM TOWN COUNCIL
MEETING OF THE TOWN COUNCIL



Notice is hereby given that the **ANNUAL MEETING OF THE COUNCIL AND MAYOR MAKING** will be held in the Town Hall, Evesham, at 7.00 pm on **MONDAY 14 MAY 2018** to which you are hereby summoned for the transaction of the business specified below.

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 443322, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

AGENDA

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
3. **Presentation of the Civic Awards**
4. **Presentation of cheques to Mayor's Charities**
5. **Presentation of Long Service Awards to Councillors Mrs D R Raphael, J H Smith OBE and R W Raphael**
6. **Announcements by the Town Mayor**
7. **Acknowledgement**
A vote of thanks to the outgoing Mayor will be moved by Councillor Mrs D R Raphael and seconded by Councillor G Hale
8. **Election of Town Mayor**
Nomination of Councillor Mark S Goodge to be proposed by Councillor A P Booth and seconded by Councillor Mrs J E Sandalls
9. **Adjournment**
There will be a short adjournment at this point to facilitate the exchange of mayoral regalia

10. **Declaration of Acceptance of Office by the Town Mayor**
to be attested by the Town Clerk
11. **Address by the Town Mayor**
in response to his election
12. **Appointments by the Town Mayor**
 - a) Mayoress
 - b) Chaplain
 - c) Macebearers
13. **Presentation of Past Mayor's Badge**
Presentation of Past Mayor's Badge to Councillor Richard Jones and Past Mayoress' Brooch to Mrs Penny Jones
14. **Election of Deputy Mayor**
Nomination of Councillor Mrs Sue Amor to be proposed by Councillor Mrs D R Raphael and seconded by Councillor Mrs M Sale
15. **Adjournment**
There will be a short adjournment at this point to allow the Deputy Mayor to robe
16. **Declaration of Acceptance of Office by the Deputy Mayor**
to be attested by the Town Clerk
17. **Annual Return of Attendance**
Report to be tabled
18. **Dates and Times of Meetings**
To fix the dates and times of ordinary meetings of the Council for the ensuing Municipal Year. Currently the second Monday of every other month at 6.30 pm in the Council Chamber, Evesham Town Hall, with the exception of August when the Council is in recess, December, and May when the Annual Council Meeting (Mayor Making) commences at 7.00 pm
19. **Adjournment**
The Council meeting will be adjourned until 6.30 pm, Monday 21 May 2018, for the consideration of business not completed on 14 May 2018 (if any) and other business listed on a separate agenda



Stuart Carter
Town Clerk