



EVESHAM TOWN COUNCIL



MEETING OF THE TOWN COUNCIL

Notice is hereby given that a meeting of the **TOWN COUNCIL** will be held in the Council Chamber, Town Hall, Evesham, at 7.00pm or at the end of the Annual Meeting of Parishioners, whichever is later, on **MONDAY 14 MARCH 2016** to which you are hereby summoned for the transaction of the business specified below.

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 443322, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

AGENDA

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest (if any)**
3. **Announcements by the Town Mayor**
4. **Minutes of the Previous Meeting**

Minutes of the Meeting held on 11 January 2016 are circulated with the agenda for adoption as a true record.

5. **Committee Minutes**

To receive the committee minutes including decisions taken under delegated authority

- a) Personnel Committee – 18 January 2016
No recommendations to Council
- b) Planning and Estates Committee – 25 January 2016
Recommended to Council - Minute 108 Christmas Lights Future Options – It was **RESOLVED** to recommend to the Council that the Council ask interested groups/parties to put together a proposal to take on the lights, but that if the Council are not satisfied, that it maintains control and goes out to tender as it has previously.
- c) Planning and Estates Committee – Extraordinary Meeting 1 February 2016
No recommendations to Council
- d) Finance and General Purposes Committee – 1 February 2016

Recommended to Council – Minute 39 Local Council Award Scheme – It was **RESOLVED** to recommend that the Council do not pursue the Local Council Award Scheme at present.

Minute 42 Review of Annual Investment Policy – **RESOLVED** to recommend to Council that the wording of 2.1 (i) be amended to read ‘the security of its reserves and investments’, and that the maximum that the Council can invest in long-term investments be increased to £150,000.

Minute 44 West Porch Benegeworth Old Church – Tender – It was **RESOLVED** to recommend to Council that subject to confirmation that the tender was correct, that Croft Building and Conservation be appointed to undertake the work. T

- e) Town Plan Committee – 8 February 2016
No recommendations to Council
 - f) Planning and Estates Committee – 15 February 2016
No recommendations to Council
 - g) Planning and Estates Committee – 7 March 2016
Recommended to Council – Minute 133 Proposed new Bus Shelters for Pershore Road - It was **RESOLVED** to recommend that the Council take on the responsibility of the shelters once installed and that it is requested that they be internally lit.
6. **Verbal update from Wychavon District Council and Worcestershire County Council members, if present**
 7. **Abbey Cloisters Project – Presentation from Project Group**
 8. **Finance report – payments and receipts for January and February 2016**
Town Clerk’s report and supporting documents attached
 9. **Market Steering Group**
Minutes from the last meeting of the Market Steering Group (8 February 2016) which includes a recommendation to the Council regarding the Market Contract are attached
 10. **New Homes Bonus**
Report attached
 11. **Review of systems of internal control and audit**
Report attached
 12. **Town Council Committee Review and Schedule of Meetings 2016/17**
Report attached
 13. **Memorandum of Understanding between the Almonry Museum and VEHS**
Report to be tabled
 14. **Appointment of Council representative to Evesham and District Mental Health Support Services board of trustees – verbal report to be given**
 15. **Wychavon District Council Flooding Alleviation Grant application**
Report to be tabled
 16. **Reports from Council’s Representatives**

Members wishing to make a report under this item should advise the Town Clerk prior to the commencement of the meeting.

- 17. Matters of urgency raised, for information only, at the discretion of the Town Mayor** notice of which is to be given prior to the commencement of the meeting.



Stuart Carter
Town Clerk

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