



EVESHAM TOWN COUNCIL



MEETING OF THE TOWN COUNCIL

Notice is hereby given that a meeting of the **TOWN COUNCIL** will be held in the Council Chamber, Town Hall, Evesham, at 6.30pm on **MONDAY 16 MAY 2016** to which you are hereby summoned for the transaction of the business specified below.

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 443322, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

Stuart Carter
Town Clerk

- 1. Apologies for Absence**
- 2. Declarations of pecuniary or other interest (if any)**
- 3. Announcements by the Town Mayor**
- 4. Minutes of the Previous Meetings**
Minutes of the Meetings held on 14 March 2016, and the Extraordinary meeting held on 11 April 2016 are circulated with the agenda for adoption as a true record. Also circulated are the minutes of the Annual Meeting of the Parishioners held on 14 March 2016 for information.
- 5. Committee Minutes**
To receive the committee minutes including decisions taken under delegated authority
 - a) Planning and Estates Committee – 28 March 2016
 - b) Finance and General Purposes Committee – 4 April 2016
 - c) Planning and Estates Committee – 18 April 2016
 - d) Town Plan Committee – 25 April 2016
 - e) Extraordinary Meeting of the Planning and Estates Committee – 10 May 2016 (to be tabled)
- 6. Finance – Payments and Receipts for March and April 2016**
Report to be tabled

- 7. Appointments to Council Committees**
Town Clerk's report attached
- 8. Appointments of Council's Representatives to Outside Bodies**
Town Clerk's report attached
- 9. Review of the Town Council's complaints policy**
Town Clerk's report attached
- 10. Review of staff/council subscriptions**
Town Clerk's report attached
- 11. New Homes Bonus – Funding Request for Pedestrian Crossing**
Report to be tabled
- 12. Traffic Order**
Supporting Documents attached
- 13. Town Council Badges**
Verbal report to be given
- 14. Confirmation of arrangements for Insurance Cover**
Report attached
- 15. Reports from Council's Representatives**
Members wishing to make a report under this item should advise the Town Clerk prior to the commencement of the meeting.
- 16. Matters of urgency raised, for information only, at the discretion of the Town Mayor**
notice of which is to be given prior to the commencement of the meeting.

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