



EVESHAM TOWN COUNCIL



MEETING OF THE TOWN COUNCIL

Notice is hereby given that a meeting of the **TOWN COUNCIL** will be held in the Council Chamber, Town Hall, Evesham, at 6.30pm on **MONDAY 11 JANUARY 2016** to which you are hereby summoned for the transaction of the business specified below.

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 443322, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

AGENDA

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest (if any)**
3. **Announcements by the Town Mayor**
4. **Minutes of the Previous Meeting**

Minutes of the Meeting held on 9 November 2015 are circulated with the agenda for adoption as a true record.

5. **Committee Minutes**

To receive the committee minutes including decisions taken under delegated authority

- a) Planning and Estates Committee – 23 November 2015 (attached)
Recommended to Council
Minute 81 – Allotments at Sawmill Walk - Members were asked to consider whether they were willing to accept the condition and whether the Council would pay for the securing the site and the installation of a water tap. Following debate it was moved, seconded and **RESOLVED** that the council do/cannot except the condition and Evesham Town Council would consider the land once it had been made ready with suitable facilities
- b) Planning and Estates Committee – 14 December 2015 (attached)
No recommendations to Council
- c) Finance and General Purposes Committee – 14 December 2015 (attached)
Budget recommended to Council – see agenda item 9
- d) Planning and Estates Committee – 4 January 2016 (attached)

No recommendations to Council

- 6. Market Steering Group**
Minutes from the last meeting of the Market Steering Group (11 November 2015) which include a number of recommendations to the Council are attached
- 7. Verbal update from Wychavon District Council and Worcestershire County Council members, if present**
- 8. Finance report – payments and receipts, and bank reconciliation**
Town Clerk's report and supporting documents attached
- 9. Almonry Manager's report**
Manager's report attached
- 10. Town Council budget 2016/17**
Report attached
- 11. Council Committees/Meetings**
Town Clerk's report attached
- 12. Reports from Council's Representatives**
Members wishing to make a report under this item should advise the Town Clerk prior to the commencement of the meeting.
- 13. Matters of urgency raised, for information only, at the discretion of the Town Mayor**
notice of which is to be given prior to the commencement of the meeting.



Stuart Carter
Town Clerk

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