



EVESHAM TOWN COUNCIL
MEETING OF THE TOWN COUNCIL



Notice is hereby given that the **ANNUAL MEETING OF THE COUNCIL AND MAYOR MAKING** will be held in the Town Hall, Evesham, at 7.00 pm on **MONDAY 9 MAY 2016** to which you are hereby summoned for the transaction of the business specified below.

Admission of the Public and Media

Members of the Public and Media are welcome to attend in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1.

Public Participation

Public Participation is welcomed and will be in accordance with Standing Order 3(e) to 3(j) on a matter before the Council. It would be helpful if anyone wishing to participate would contact the Town Council on 01386 443322, email townclerk@eveshamtowncouncil.gov.uk, or in person, prior to the meeting.

Stuart Carter
Town Clerk

Before the meeting formally starts the Mayor will present the Civic Award and
The Youth Sports Award.

1. **Apologies for Absence**
2. **Declarations of pecuniary or other interest in accordance with the Town Council's Code of Conduct, including requests for dispensation (if any)** *Dispensation requests must be received in writing by the Town Clerk prior to the meeting*
3. **Announcements by the Town Mayor**
4. **Acknowledgement**
A vote of thanks will be moved by Councillor Cllr Mrs D R Raphael and seconded by Councillor Mr A Barlow
5. **Election of Town Mayor**
Nomination of Councillor Fred Kaler to be proposed by Councillor D R Raphael and seconded by Councillor M D Elliman
6. **Declaration of Acceptance of Office by the Town Mayor**
to be attested by the Town Clerk
7. **Address by the Town Mayor**
in response to his election

8. **Appointments by the Town Mayor**

- a) Mayoress
- b) Chaplain
- c) Macebearers

9. **Election of Deputy Mayor**

Nomination of Councillor Richard Jones to be proposed by Councillor A P Booth and seconded by Councillor Mrs J E Sandalls

10. **Adjournment**

There will be a short adjournment at this point to allow the Deputy Mayor to robe

11. **Declaration of Acceptance of Office by the Deputy Mayor**

to be attested by the Town Clerk

12. **Annual Return of Attendance**

Report to be tabled

13. **Dates and Times of Meetings**

To fix the dates and times of ordinary meetings of the Council for the ensuing Municipal Year. Currently the second Monday of every month at 6.30 pm in the Council Chamber, Evesham Town Hall, with the exception of August when the Council is in recess, and May when the Annual Council Meeting (Mayor Making) commences at 7.00 pm.

14. **Adjournment**

The Council meeting will be adjourned until 6.30 pm, Monday 16th May 2016, for the consideration of business not completed on 9 May 2016 (if any) and other business listed on a separate agenda.

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